Fédération
Aéronautique
Internationale

S T A T U T E S

Approved by the FAI General Conference
28-29 September 2000

2016 Edition

FAI STATUTES and FAI BY-LAWS
combined make up the FAI Constitution

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S T A T U T E S

of the

FEDERATION AERONAUTIQUE INTERNATIONALE

(the FAI)

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FAI STATUTES

2016 EDITION

AMENDMENT RECORD

Amendments and complete amended versions of the FAI Statutes are published by the FAI Secretariat. Where an amendment is agreed, the complete new Statutes will be published on the appropriate FAI web page as soon as it is ready. It will take effect on the first of the month agreed for implementation.

EDITION	ACTION DATE	AMENDED BY (Signature)	AMENDED BY NAME	DATE AMENDED
2009	1 January 2009			
2010	1 January 2010			
2011	1 January 2011			
2012	1 January 2012			
2013	1 January 2013			
2014	1 January 2014			
2015	1 January 2015			
2016	1 January 2016			

PREAMBLE TO THE FAI STATUTES

TERMS AND DEFINITIONS

Absolute Majority	*More than half of the votes belonging to Members present or represented.*
Active Member of FAI	*A national organisation that represents the greatest number of aeronautic and astronautic disciplines in its Country and has been elected to represent that Country in the FAI.*
Aeronautics	*For FAI purposes, aerial activity, including all air sports, within 100 kilometres of the earth's surface.*
Annual General Conference	*The regularly scheduled meeting of the General Conference.*
Associate Member of FAI	*A national organisation or aero club which represents in FAI only one branch of air sports or astronautics in its Country.*
Astronautics	*For FAI purposes, activity more than 100 kilometres above the earth's surface.*
Bureau	*The duly elected officers of a Commission.*
Commission President of Honour	*A title which a Commission may confer upon an outgoing President.*
Commission Presidents' Group	*A meeting of the Presidents of the FAI Commissions to be held not less than annually.*
Constitution of FAI	*The body of fundamental laws and principles that prescribe the nature, objectives, functions and limits of FAI. It consists of two parts. The relatively permanent elements of the FAI Constitution are set forth in the FAI Statutes and may only be changed by the General Conference. The procedural and more detailed elements, and any other matter necessary for the conduct of FAI business and aeronautical and astronautical activities, are set forth in the FAI By-Laws and may be changed by the Executive Board.*
Executive Board	*The executive body of the FAI implementing the policies and decisions of the general conference and conducting the organisation's business between General Conferences.*
Extraordinary General Conference	*A General Conference convened at some other time than the Annual General Conference to deal with a matter of major urgency.*

TERMS AND DEFINITIONS

FAI Air Sport Activities	*World and Continental Championships, other FAI contests, record attempts, and the homologation of world records, and related activities conducted under the rules of FAI.*
FAI Air Sport Commission	*A Commission established in accordance with the Constitution of the FAI, having authority over the rules governing international competitions and FAI records in a specific aeronautical or astronautical discipline.*
FAI By-Laws	*That portion of the FAI Constitution established by the General Conference or the Executive Board and dealing with awards, badges, publications and procedural rules for the various FAI bodies and any other matter as necessary for the conduct of FAI business and aeronautical activities.*
FAI Companion of Honour	*An individual appointed as provided for in the Statutes and By-Laws and eligible for certain privileges specified therein.*
FAI Continental Championship	*A Championship open to all FAI Members of one of the Continents--described in more detail in the General Section of the Sporting Code.*
FAI Event	*Any FAI meeting, sporting event or record attempt.*
FAI Financial Year	*The calendar year.*
FAI International Sporting Event	*An FAI Sporting Event in which entry is not limited to competitors from one Member Country.*
FAI Officers	*The President, Executive Directors and Secretary General of the FAI.*
FAI President of Honour	*A title which the General Conference may bestow upon a former President of FAI.*
FAI Secretariat	*The FAI Headquarters staff.*
FAI Statutes	*That portion of the FAI Constitution established by the General Conference and stating the aims, objectives and permanent features of FAI.*
FAI Technical Commissions	*Commissions established to deal with matters in technical fields of interest to FAI and its Members*
FAI Year	*The period between Annual General Conferences.*
Founder Member	*A national organisation that took part in the foundation of the FAI in Paris in 1905 (Aéro-Club de Belgique, Aéro-Club de France, Deutscher Luftschiffer-Verband, Societa Aeronautica Italiana, Real Aero-Club de España, Aéro-Club de Suisse, Aero-Club of the United Kingdom, Aero-Club of America).*
General Conference	*The FAI's supreme authority.*
Good Standing	*The status of an FAI Member that has fulfilled its obligations to FAI as listed in FAI Statutes Chapter 2.*

TERMS AND DEFINITIONS

Honorary Patron of FAI	*A person of outstanding reputation or skill in the fields of aeronautics and/or astronautics who has been appointed an Honorary Patron of FAI. In exceptional cases, other distinguished individuals may be so appointed.*
International Appeals Tribunal	*A body established by the FAI Air Sport General Commission to hear and make final judgement on an appeal against a decision relating to a dispute of a sporting nature.*
International Affiliate Member of FAI	*An international organisation, concerned with aeronautics or astronautics, that has been elected to membership in FAI.*
Majority (also called simple majority)	*More than half of the votes cast by eligible votes present.*
Member of FAI (or FAI Member)	*A national or international organisation which has been accepted into one of the classes of membership as defined by Statute 2.1.*
Observer	*An individual invited to attend an FAI meeting but without the right to vote.*
Patron of FAI	*A company or entity which has been appointed as a supporter of FAI, and which agrees to pay annual fees in support of the goals, objectives, programmes and services offered by FAI, to further the development of aviation and space flight.*
Permanent Working Group	*A Working Group established for an indefinite period of time and listed in the FAI Statutes.*
Plurality Vote	*In a vote of more than two alternatives, the decision shall be in favour of the alternative gaining the largest number of votes cast.*
President	*The elected or appointed officer who presides over a Commission or a meeting of that body.*
President of FAI	*The senior elected Officer of FAI, the President of FAI presides over meetings of the General Conference and the Executive Board.*
Proxy	*A person or delegation duly authorised to act for another person or FAI Member or the written authorisation to do so.*
Qualified Majority	*A majority preceded by a fraction (e.g. two thirds). That fraction indicates the minimum portion of the votes required to carry a motion. A fraction can also be applied to an absolute or simple majority.*
Residency	*A persons place of residence as legally recognised by the country of residence. The place where a person usually lives for at least 185 days in each calendar year because of personal and occupational ties or, in the case of a person with no occupational ties, because of personal ties which show close links between that person and the place where she or he is living.*
Secretary General of FAI	*The managing director of FAI and head of the FAI Headquarters staff.*

TERMS AND DEFINITIONS

Sporting Code	*A series of regulations consisting of the General Section, which includes all the common rules, and the specific sections which contain the rules governing each aeronautical sport and astronautical activity of interest to FAI.*
Sporting Licence	*An FAI licence of a standard type issued to individuals by an FAI member or if appropriate by the FAI Secretariat permitting them to compete in national or international sporting events or to undertake record attempts.*
Sporting Powers	*The right to organise and conduct FAI Sporting Events, to authorise aeronautic or astronautic record attempts, to appoint officials to supervise FAI competitions and record attempts, to participate in the work of FAI Air Sport Commissions, and to authorise individuals and teams to compete in FAI Air Sport Activities by issuing FAI Sporting Licences.*
Temporary Working Group	*A Working Group established for a special purpose and for a limited period of time.*
Temporary Member	*A national organisation that is a candidate for Active or Associate Membership of the FAI and that has been admitted by General Conference to a temporary and restricted form of membership.*
Unrestricted Entry	*The principle that all Members of FAI in good standing should be admitted to the Country where an FAI Event is being held.*
Vice-Presidents	*The Vice-Presidents of FAI shall consist of the Active Member Vice-Presidents as elected under 6.3, the Regional Vice-Presidents as appointed under 6.3.5, and the Presidents of the Air Sport Commissions.*

CHAPTER 1

GENERAL PROVISIONS

1.1. ORGANIZATION OF FAI

1.1.1. The Fédération Aéronautique Internationale (FAI) is a world federation consisting of national and international aeronautic and astronautic organisations subscribing to the Statutes.

1.1.2. The FAI was founded in 1905. It is a non-governmental and non-profit making international organisation which refrains from involvement in racial, political, and religious differences in the course of its activities.

1.1.3. The FAI Constitution consists of the FAI Statutes and By-Laws, which are established by the General Conference, the Executive Board having delegated power to amend the By-Laws.

1.1.4. FAI activities include ballooning, power flying, gliding, helicopter flight, parachuting, aeromodelling, aerobatics, hang gliding, microlight and paramotor flying, amateur building of aircraft, manpowered flying, paragliding and all other aeronautic and astronautic sporting activities. They are conducted under the FAI Sporting Code.

1.1.5. FAI's official elements are :

1.1.5.1. **The General Conference** (Chapter 3)

1.1.5.2. **The Executive Board** (Chapter 4)

1.1.5.3. **The FAI Commissions** (Chapter 5)

1.1.5.4. **The FAI Officers** (Chapters 6)

1.1.5.5. **The FAI Secretariat** (Chapter 8)

1.1.6. The FAI is funded by member subscriptions and revenue derived from other sources.

1.1.7. The FAI is a non-profit-making organisation in accordance with the provisions of Article 60 ff of the Swiss Civil Code and has its Headquarters in Lausanne. This Headquarters may be relocated upon a decision of the General Conference in accordance with Paragraph 1.4.2.

1.2. THE AIMS AND OBJECTIVES OF FAI

1.2.1. To make evident the essentially international spirit of aeronautics as a powerful instrument for bringing all people closer in mutual understanding and friendship regardless of political,

racial or religious considerations, thereby helping to create international good will and thus build a better and more peaceful world.

1.2.2. To promote physical and moral qualities, technical knowledge and skill as basic to astronautical activities and air sports.

1.2.3. To bring together the air sports men and women of the world in international competition.

1.2.4. To educate young people through sport in the spirit of mutual understanding and friendship.

1.2.5. To co-ordinate its Members' separate efforts to further aeronautics and astronautics throughout the world.

1.2.6. To ensure adequate access to airspace for all who wish to fly.

1.2.7. To provide a forum for the exchange of information and discussion of mutual problems with other elements of civil aeronautics.

1.3. THE FUNCTIONS AND RESPONSIBILITIES OF FAI

1.3.1. To establish regulations for evaluating air and space performances.

1.3.2. To establish, define and verify international air and space records.

1.3.3. To establish and enforce rules for international air sport competitions.

1.3.4. To organise World and Continental Championships and other international air sport events in those disciplines recognised by FAI.

1.3.5. To assemble, analyse and disseminate information and statistics about the FAI activities in its member Countries that can contribute to the improvement of aircraft and their equipment, to the improvement of training methods of pilots and parachutists and to safety in air activities.

1.3.6. To work with other International Organisations to protect the interests of FAI air activities.

1.3.7. To create and promote international standards for pilots and parachutists and qualification badges and medical requirements for air sport activities.

1.3.8. To govern recognised international air sport activities.

1.3.9. To reward excellence in performance and outstanding contributions to aeronautics and astronautics by awarding honours, medals, diplomas, titles, and badges, as provided for in the Statutes and By-Laws.

1.3.10. To issue publications and other materials promoting and recording the aims and activities of FAI.

1.4. THE FAI STATUTES

1.4.1. The Statutes, established by the FAI General Conference, are the fundamental rules of FAI and prevail over all other FAI rules and regulations.

1.4.2. Changes to the Statutes shall only be made at a General Conference at which at least half of the Active Members of FAI in good standing are present or represented and provided that the amendment is placed on the Agenda sent to all the Members of FAI at least two months before the Conference convenes, with a detailed description of the proposed text. Decision shall be taken on a two thirds majority of the votes belonging to the Active Members present or represented.

1.4.3. Unless otherwise agreed at the time of decision, changes of the Statutes shall become effective on January 1st following the General Conference that approved them.

1.5. THE FAI BY-LAWS

1.5.1. The FAI By-Laws are formal written rules, established by the General Conference or the Executive Board to guide the implementation of the Statutes. They deal with awards, badges, publications, procedural rules for the various FAI bodies and any other matter as necessary for the conduct of FAI business and aeronautical and astronautical activities.

1.5.2. The By-Laws and changes thereto may be approved and implemented by a majority vote of the FAI Executive Board.

1.5.3. Amendments to the By-laws shall become effective 15 days after the date of publication and notification to the FAI Members.

1.6. THE FAI SPORTING CODE : OTHER RULES AND REGULATIONS

1.6.1. The FAI Sporting Code consists of FAI regulations governing all aeronautical and astronautical activity of interest to FAI. The Sporting Code derives from the Statutes and By-Laws and is developed by the FAI Air Sport Commissions as follows :

1.6.1.1. - *The General Section of the Sporting Code, which contains rules common to all air sports, is established by the FAI Air Sport General Commission.*

1.6.1.2. - *The other sections of the Sporting Code, which contain rules for specific air sports or a group of air sports, are drafted and implemented by the appropriate FAI Air Sport Commissions. They must not conflict with the General Section.*

1.6.1.3. - *The provisions of the FAI Sporting Code apply to each participant and official in any FAI Sporting Event and in any record attempt controlled by or on behalf of an FAI Member.*

1.6.2. FAI Commissions are authorised to prepare, approve and publish internal rules to cover their own procedures within the parameters of the FAI Statutes, By-Laws and Sporting Code.

1.6.3. Other rules and regulations necessary in the conduct of FAI business may be issued by the FAI Executive Board, subject to later ratification by the General Conference.

1.7. THE FAI FLAG AND LOGO

1.7.1. The FAI Flags and Logos are depicted below :

(logo)

(logo)

(flag - vertical)

(flag - horizontal)

(http://www.fai.org/about-fai/fai-branding)

1.7.1.1. *The Flags and Logos symbolise the international spirit of aviation and the friendship and co-operation of FAI Members and the men and women who compete in air sports.*

1.7.1.2. *The FAI Logos shall consist of a symbol representing the beauty, excitement and challenge of flight in a world-wide context, with the abbreviation 'FAI' and the appropriate additional text. The FAI logos shall be displayed in accordance with the published rules.*

1.7.1.3. *The Flags have a blue background. The FAI logo, comprising an image of an eagle in white on top of a golden Earth is superimposed on a background of pale blue meridians and parallels symbolising FAI's world-wide reach.*

1.7.2. The FAI Flags and Logos are the exclusive properties of FAI.

1.7.2.1. The FAI and its Members shall take appropriate measures to ensure legal protection, on a national and international basis, of the FAI flag and logo and the World Air Games logo.

1.7.2.2. FAI Members may use the FAI flag and logos within the framework of their activities in accordance with these By-Laws and instructions by the FAI Executive Board.

1.7.2.3. Each FAI Member is responsible for the observance in its Country of FAI rules governing the use and protection of the FAI flag and logos.

1.8. SPORTING POWERS

1.8.1. FAI is the sole international body governing air sports and the supreme authority in these matters for its Members.

1.8.2. Sporting Powers are administered by the FAI Executive Board and Air Sport Commissions and may be delegated.

1.8.3. Failure to comply with FAI rules governing Sporting Powers shall be penalised as set forth in Section 2.8.

1.8.4. Only FAI Members shall hold FAI Sporting Powers in their respective Countries and represent their Countries' air sports within FAI, except where they have given their written consent to the FAI's delegating Sporting Powers directly to other organisations, or where General Conference has made a specific decision to delegate FAI Sporting Powers for a given event to another organisation.

1.9. FAI OFFICIAL LANGUAGES

1.9.1. The official languages of the FAI are: English, French, Russian and Spanish. They shall be used as prescribed in the By-Laws.

1.10. INTERNATIONAL APPEALS TRIBUNAL

1.10.1. Disputes of a sporting nature, or related to sporting events, that are submitted to FAI by its Members shall, as a last resort, be settled by an International Appeals Tribunal established in accordance with Paragraph 5.2.3.2.5. of the Statutes and the General Section of the Sporting Code.

1.11. RELATIONS WITH OTHER INTERNATIONAL ORGANIZATIONS

1.11.1. The FAI may establish such relations with other international organisations as are consistent with its aims and objectives. With the approval of the General Conference it may join such organisations, be represented at their meetings or engage in joint undertakings with them on a permanent or temporary basis.

1.12. MANAGEMENT PRINCIPLES OF FAI

1.12.1. All authority and responsibility in FAI is derived from its Members assembled in General Conference. The General Conference may delegate certain authorities to the Executive Board as described in Section 4.2.

1.12.2. Within this delegation and subject to Section 4.3, the Executive Board shall exercise authority over the other bodies of FAI.

1.12.3. Differences shall be resolved by the next higher body in FAI prior to the implementation of changes.

1.12.4. In order to represent an FAI Member (other than by proxy) a person, if not a citizen or resident of that Member's country, shall obtain the prior consent of the FAI Member of the country of which he or she is resident. No person shall represent more than one FAI Member at any one time.

1.12.5. Any person acting on behalf of FAI in any capacity shall abide by the FAI Code of Ethics.

1.12.6. Exceptions to these principles must be specifically stipulated and authorised by the General Conference.

1.13. DISSOLUTION

1.13.1. The dissolution of FAI may only be decided by an Extraordinary General Conference specially convened for that purpose. The required majority shall be two thirds of the votes belonging to the Active Members in good standing present or represented. The assets of FAI on dissolution shall be transferred to one or more other non-profit-making air sport organisations with similar aims to FAI's. These shall be selected by the same Extraordinary General Conference that decides on dissolution.

CHAPTER 2

MEMBERSHIP AND PARTICIPATION IN FAI

2.1. CLASSES OF FAI MEMBERSHIP

2.1.1. There shall be five classes of FAI membership:

2.1.1.1. *Founder Members*
2.1.1.2. *Active Members*
2.1.1.3. *Associate Members*
2.1.1.4. *International Affiliate Members*
2.1.1.5 *Temporary Members*

2.2. APPLICATIONS FOR MEMBERSHIP

2.2.1. Rules and procedures governing applications for membership are set forth in Chapter 2 of the By-Laws.

2.2.2. ACCEPTANCE OF ACTIVE MEMBER APPLICANTS

2.2.2.1 Acceptance of these applications shall be decided by the General Conference by a two thirds majority vote of Members present or represented.

2.2.3. VOTING RIGHTS OF ACTIVE MEMBERS

2.2.3.1 Subject to Sections 2.6, 3.4.1.5 and 5.2.3.3. of the Statutes, only Active Members shall be entitled to vote at a General Conference in accordance with paragraph 3.6.1.2.2.

2.2.3.2. Active Members shall have voting rights in the FAI Commissions as prescribed in Section 3.3. of the By-Laws.

2.2.4. ACCEPTANCE OF ASSOCIATE MEMBER APPLICANTS

2.2.4.1. Acceptances of these applications shall be voted on by the General Conference under the same conditions as those prescribed for an Active Member in paragraph 2.2.2.1.

2.2.5. VOTING RIGHTS OF ASSOCIATE MEMBERS

2.2.5.1. An Associate Member shall be entitled to vote at meetings of that Commission having jurisdiction over the discipline it represents.

2.2.6. ACCEPTANCE OF TEMPORARY MEMBER APPLICANTS

2.2.6.1. Applications shall be voted on by the General Conference under the same conditions as those prescribed for an Active Member in paragraph 2.2.2.1.

2.2.6.2. Continuation in membership is subject to annual approval by General Conference, by a two-third majority vote of Members present or represented.

2.2.7. SUBSTANTIATION OF AERONAUTICAL ACTIVITIES

2.2.7.1. Under Statute 2.4.2.2.8, Active Members are required to represent all air sport activities practised in their respective countries. Should the need arise, FAI may request any Member to substantiate the information previously provided to FAI on the number of aeronautical and astronautical activities which that Active Member represents. Should the response seem inadequate, FAI shall review that Active Member's status in FAI.

2.2.8. ACCEPTANCE OF INTERNATIONAL AFFILIATE MEMBERS

2.2.8.1. Acceptance of International Affiliate Members shall be voted on by the General Conference under the same conditions as those prescribed for an Active Member in paragraph 2.2.2.1.

2.3. FOUNDER MEMBERS

2.3.1. NATURE OF REPRESENTATION

2.3.1.1. Each of the national organisations that took part, in 1905, in the founding act of the FAI belongs to this class of membership.

2.3.2. RIGHTS AND DUTIES OF FOUNDER MEMBERS

2.3.2.1. Founder Members may also be Active Members, under paragraph 2.4.1.1.

2.3.2.2. If a Founder Member ceases to be an Active Member of FAI, its President, or his duly appointed representative, shall enjoy all the privileges of a FAI Companion of Honour, as set out in FAI By Laws, Paragraph 9.2. In particular, he shall have the right to attend FAI General Conferences as an Observer.

2.4. ACTIVE MEMBERS

2.4.1. NATURE OF REPRESENTATION

2.4.1.1. A national organisation representing as completely and as effectively as possible the greatest number of branches of air sports and astronautics in its Country, may be elected as an Active Member of FAI. Only one Active Member shall be admitted for each Country.

2.4.2. RIGHTS AND DUTIES OF ACTIVE MEMBERS

2.4.2.1. Active Members shall be entitled to administer Sporting Powers delegated by FAI, to organise FAI international competitions, to assist in the homologation of aeronautic and space records in their respective Countries, to participate in FAI sporting events and the work of the specialised FAI Air Sport Commissions and Technical Commissions, to attend FAI meetings, to nominate a Vice-President to represent the Active Member, a Regional Vice-President, if required, and delegates to other FAI bodies as provided for in FAI By-Laws, to represent their respective Countries in FAI matters and to exercise such voting rights as prescribed by the Statutes, the FAI By-Laws and the Sporting Code.

2.4.2.2. They shall also assume the following responsibilities and obligations:

2.4.2.2.1. - *To subscribe fully to the FAI Statutes, By-Laws and Sporting Code ;*

2.4.2.2.2. - *To satisfy all their financial obligations to the FAI;*

2.4.2.2.3. - *To apply all provisions of the FAI Sporting Code in their respective Countries and ensure that their members comply with them;*

2.4.2.2.4. - *To enter into agreements and undertakings with a foreign aeronautical or astronautical organisation only with the approval of the FAI Member of the Country concerned, and to advise the FAI of all such transactions ;*

2.4.2.2.5. - *To submit for registration in the FAI International Sporting Calendar all the international aeronautical events to be organised in their respective Countries; and wherever possible to send participants to appropriate FAI Events in other countries.*

2.4.2.2.6. - *To inform the FAI Secretariat of any changes in their chief executives or other officers who deal with FAI;*

2.4.2.2.7. - *To issue all invitations to international air sporting events in their respective Countries through the appropriate FAI Member ; to forward every accepted invitation and every entry in a foreign international aeronautical event through the appropriate FAI Member.*

2.4.2.2.8. - *To continue to represent as completely and as effectively as possible all the branches of air sports and astronautics practised in their respective countries.*

2.4.2.2.9. - *To pursue, continuously, the aims and objectives of FAI in their own countries.*

2.4.2.2.10. - *To appoint delegates to FAI Air Sport Commissions for all sports practised in their respective countries, in accordance with By Laws 3.1.*

2.4.2.2.11. - *To appoint proxies in accordance with Statutes 3.6.1.2.3. and By-Laws 3.1, or to send apologies, if delegates are unable to attend FAI General Conferences or Air Sport Commission meetings.*

2.4.3. EXERCISE OF SPORTING POWERS

2.4.3.1. Subject to the provisions of Section 1.8. and Paragraph 4.2.2.12., FAI Active Members shall exercise Sporting Powers in their respective Countries, including the right to issue FAI Sporting Licences on behalf of FAI or to suspend or cancel any that they have issued.

2.4.3.2. An Active Member may delegate to another aeronautical organisation within his Country part of his Sporting Powers. FAI shall be notified promptly. Such delegation shall not diminish the Active Member's responsibilities and obligations listed in Paragraph 2.4.2.2. ; therefore, all parties concerned shall keep the Active Member involved and the FAI Secretariat informed of all significant developments pertaining to any aeronautical sporting event to be held in that Member's Country.

2.4.3.3. The delegated powers cited in Paragraph 2.4.3.2. may be withdrawn by the Active Member at any time. FAI shall be notified promptly.

2.5. ASSOCIATE MEMBERS

2.5.1. NATURE OF REPRESENTATION

2.5.1.1. An organisation with national jurisdiction restricted to any single FAI activity may be elected as an Associate Member of FAI. If a country has an Active Member that has been found by

the FAI Executive Board to be in breach of provisions in 2.4.2.2., or that has given written consent to the FAI to delegate its Sporting Powers for particular air sports directly to other organisations, the General Conference may also elect as Associate Members in that country organisations with national jurisdiction restricted to a single FAI activity

2.5.1.2. No more than three Members from any one Country may be represented in FAI without forming a single national organisation and applying for Active Membership.

2.5.1.3. If an Associate Member should come to represent a second FAI activity, that Member shall immediately inform the FAI Secretariat.

2.5.2. RIGHTS AND DUTIES OF ASSOCIATE MEMBERS

2.5.2.1. Except for the right to nominate FAI Vice-Presidents and vote in General Conferences, duties of Associate Members shall be identical to those of Active Members.

2.5.3. EXERCISE OF SPORTING POWERS

2.5.3.1. Subject to the provisions of Section 1.8. and Paragraph 4.2.2.12., an Associate Member may exercise Sporting Powers.

2.6. INTERNATIONAL AFFILIATE MEMBERS

2.6.1. ELIGIBILITY

2.6.1.1. An international organisation with interests involving any branch of aeronautics or astronautics may be elected as an International Affiliate Member of FAI.

2.6.2. RIGHTS AND DUTIES

2.6.2.1. The rights, privileges and responsibilities of each International Affiliate Member shall be established at the time of affiliation. Any alterations in these rights and duties must be approved by the General Conference.

2.7. TEMPORARY MEMBERS

2.7.1. ELIGIBILITY

2.7.1.1. A national organisation which intends to become an Active or Associate Member of FAI but is not yet in a position to fulfil all the rights and duties of those Members may be elected as a Temporary Member of FAI.

2.7.1.2. Only one Temporary Member from a given country may be admitted to FAI for each FAI activity (see Statute 1.1.4.). No Temporary Members shall be admitted from a country that already has an Active Member. In countries with Associate Members, candidates for Temporary Membership may be admitted, subject to Statute 2.5.1.2., but only if they represent branches of air sports or astronautics other than those represented by the Associate Members.

2.7.2. RIGHTS AND DUTIES

2.7.2.1. Temporary Members shall have no voting rights in FAI, nor shall they exercise Sporting Powers in their respective countries, except for the ratification of national aeronautic records. They may participate as Observers in the work of Air Sport and Technical Commissions, but not at General Conference. They may apply to the FAI Secretariat for the issue of Sporting Licences to their Members, who may be permitted to participate in International Sporting Events under the FAI flag.

2.7.2.2. Temporary Members shall assume responsibilities and obligations described in paragraph 2.4.2.2 above, with the exception of 2.4.2.2.5 and 2.4.2.2.7 (Temporary Members have no right to organise International Sporting Events).

2.8. ENFORCEMENT STANDARDS FOR FAI MEMBERS AND BODIES

2.8.1. VIOLATIONS, PENALTIES AND APPEALS

2.8.1.1. All members and bodies of FAI are obligated to enforce the Statutes, By-Laws and Sporting Code. The following penalties shall apply in cases where the Statutes, By-Laws or Sporting Code have been knowingly or wilfully violated:

2.8.1.1.1. - *A violation by an individual member of an FAI member organisation shall, when referred to and verified by that organisation, be appropriately punished by admonition, reprimand, a fine, suspension or cancellation of the individual's Sporting Licence as set forth in this Chapter.*

2.8.1.1.2. - *A violation by an FAI member organisation or other FAI body or one of its individual members shall, when referred to and verified by the FAI President, upon a decision by the Executive Board, be appropriately punished by admonition, reprimand, a fine, suspension, withdrawal of Sporting Powers, or expulsion as set forth in this Chapter. A right of appeal to the FAI General Conference against the decision of the Executive Board exists as set forth in this Chapter.*

2.8.1.1.3. - *An FAI member organisation that fails to deal appropriately with individual member violations or ceases to carry out its obligations to FAI, including payment of dues, shall, upon a decision by the Executive Board, be appropriately punished by admonition, reprimand, a fine, suspension, withdrawal of Sporting Powers or expulsion as set forth in this Chapter. A right of appeal to the FAI General Conference against the decision of the Executive Board exists as set forth in this Chapter.*

2.8.1.1.4. - *In addition to the above penalties, individuals and bodies shall be subject to applicable civil laws.*

2.8.1.1.5. **-** *Any decisions made by the appropriate highest FAI authority may be submitted exclusively by way of appeal to the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland, which will resolve the dispute definitively in accordance with the Code of Sports-Related Arbitration. The time limit for appeal is twenty-one days after the reception of the decision concerning the appeal.*

2.8.2. Detailed procedures for implementing these penalties and for filing appeals are set forth below.

2.8.2.1. VIOLATIONS BY INDIVIDUAL MEMBERS OF FAI MEMBER ORGANISATIONS

2.8.2.1.1. When an FAI Member organisation is notified, or otherwise becomes aware, of a possible violation of the FAI Statutes, By-Laws or Sporting Code by one or more of its individual

members, the head of that organisation shall appoint one or more of its officers to investigate the allegation(s).

2.8.2.1.2 The investigation shall seek, within forty five days, to ascertain the following :

2.8.2.1.2.1. - *The facts;*

2.8.2.1.2.2 - *Any extenuating circumstances;*

2.8.2.1.2.3. - *Whether the alleged violation was willingly or knowingly committed;*

2.8.2.1.2.4. - *Recommended penalty, if any.*

2.8.2.1.3. Upon receipt of the investigation report, the head of the organisation shall notify the alleged violator if no penalty was recommended, in which case the matter shall be closed. No penalty shall be imposed if none was recommended by the investigating individual(s).

2.8.2.1.4. Should a penalty be recommended, the head of the organisation shall convene a meeting of that organisation's board of directors or executive committee to decide whether the recommended penalty or another penalty shall be imposed. Decision shall be taken on an absolute majority vote.

2.8.2.1.5. The head of the organisation shall notify the violator of the penalty voted. That individual may:

2.8.2.1.5.1. - *accept the penalty without comment; or*

2.8.2.1.5.2. - *accept the penalty with a formal comment; or*

2.8.2.1.5.3. - *appeal against the penalty to the appropriate FAI body.*

2.8.2.1.6. Annual reports on penalties imposed during the previous calendar year shall be forwarded to FAI by January 31 of each year.

2.8.2.2. VIOLATIONS BY AN FAI MEMBER ORGANIZATION

2.8.2.2.1. When FAI is notified or otherwise becomes aware, of a possible violation of the FAI Statutes, By-Laws or Sporting Code by one or more of its Members, the FAI Secretary General shall inform the Executive Board and shall determine whether or not the complaint or other notification received appears legitimate and worthy of investigation. If this is the case, the Member(s) concerned shall be invited to make comments, and any complaining party shall in turn be invited to comment on those responses. If these do not satisfactorily resolve the issue, the Secretary General shall then invite the FAI President to appoint a Board of Inquiry consisting of three individuals to investigate the allegation(s). The Board of Inquiry shall invite all parties involved to submit evidence to the hearings, and if necessary to attend hearings in person. Each party shall pay their own expenses to attend hearings.

2.8.2.2.2. The investigation shall seek, within ninety days, to ascertain the following :

2.8.2.2.2.1. - *The facts;*

2.8.2.2.2.2. - *Any extenuating circumstances;*

2.8.2.2.2.3. - *Whether the alleged violation was willfully or knowingly committed;*

2.8.2.2.2.4. - *Recommended course of action. This may include, but shall not be limited to:*

– *rejection of the complaint ;*

– *setting of a time-limit by which all parties involved must have remedied the situation;*

– *financial penalties*

– *recovery of sporting powers from the FAI Member to FAI;*

– *recommendation to General Conference for admission of additional Associate Members in a country where an FAI Member is in violation of FAI Statutes, By Laws or Sporting Code.*

– *recommendation to General Conference for a Member's suspension or expulsion.*

2.8.2.2.3. Upon receipt of the investigation report, the FAI President shall notify the alleged violator if no penalty was recommended, in which case the matter shall be closed. No penalty shall be imposed if none was recommended by the Board of Inquiry.

2.8.2.2.4. Should a penalty be recommended, the FAI President shall report the matter to the FAI Executive Board for decision as to the recommended penalty or another penalty. Decision shall be taken by majority vote of the Executive Board.

2.8.2.2.5. The FAI President shall notify the FAI member organisation involved. That member may :

2.8.2.2.5.1. - *accept the penalty without comment; or*

2.8.2.2.5.2. - *accept the penalty with a formal comment; or*

2.8.2.2.5.3. - *file an appeal to the General Conference for consideration at the next meeting of the Conference.*

2.8.2.3. NON-COMPLIANCE BY MEMBER ORGANIZATION

2.8.2.3.1. When FAI is notified, or otherwise becomes aware of a case involving failure by a member organisation to deal appropriately with violations of the FAI Statutes, By-Laws or Sporting Code by its individual members or failure to carry out its other obligations to FAI, the FAI President shall initiate an investigation in the same manner as set forth in paragraph 2.8.2.2.

2.8.2.3.2. The investigation and follow up procedures shall be identical to those set forth in paragraphs 2.8.2.2.2. through 2.8.2.2.5.3.

2.9. EXPULSION

2.9.1. Expulsion shall be confirmed sixty days after notification by registered letter to the Member in question restating the facts in the case and the action of the General Conference.

2.10. RESIGNATIONS

2.10.1. RESIGNATION BY MEMBER

2.10.1.1. Resignation may be submitted to the FAI Secretariat not later than the first day of August of any year by registered letter signed by the authorised signing officials of the resigning Member. The membership subscription for the current year, if not yet paid, shall be due. If resignations are received after the first day of August, membership subscriptions for the following year shall be payable.

2.11. INDIVIDUAL PARTICIPATION IN FAI

2.11.1. While the Statutes do not provide for individual membership in FAI, the following programmes provide for individual participation in FAI activities.

2.11.1.1. HONORARY PATRON OF FAI

2.11.1.1.1. The General Conference may, by a simple majority vote, appoint Honorary Patrons of FAI chosen from among persons of outstanding reputation, skill or accomplishment in the fields of aeronautics or astronautics.

2.11.1.1.2. In exceptional cases, other distinguished individuals may be appointed Honorary Patrons of FAI.

2.11.1.1.3. An Honorary Patron of FAI shall be appointed for life and may attend General Conferences as an observer.

2.11.1.2. FAI COMPANIONS OF HONOUR

2.11.1.2.1 A Companion of Honour of the FAI may be appointed for life by the General Conference or by the President of FAI subject to ratification by the General Conference.

2.11.1.2.2. Procedures for appointment of Companions of Honour and privileges accorded to them are set forth in Chapter 9 of the By-Laws.

2.11.1.2.3. Cancellation

2.11.1.2.3.1. General Conference may cancel a Companionship if, in its view or upon a recommendation of the FAI Member concerned, the Companion has failed to support or has opposed, the ideals, concepts or Statutes of FAI, or if the Companion has committed an act deemed by General Conference as making him or her unworthy to continue to hold this high honour.

2.11.1.2.3.2. The decision of General Conference to cancel a Companionship shall be taken by an absolute majority vote of its Members present.

2.12. CORPORATE PARTICIPATION IN FAI

2.12.1. While the Statutes do not provide for corporate membership of FAI, the following programme allows for corporate participation in FAI activities.

2.12.1.1. PATRONS OF FAI

2.12.1.1.1. Companies and entities may be appointed by the General Conference as Patrons of FAI, subject to specific conditions.

2.12.1.1.2. Procedures for appointment and resignation of Corporate Patrons of FAI and privileges accorded to them are set forth in Chapter 11 of the By-Laws.

CHAPTER 3

THE FAI GENERAL CONFERENCE

3.1. COMPOSITION, ATTENDANCE AND QUORUM

3.1.1. As FAI's supreme body, the General Conference shall consist of delegates appointed by Active and Associate Members in good standing, designated representatives of International Affiliate Members in good standing, FAI elected Officers, Presidents of Honour, Honorary Patrons of FAI, designated representatives of Corporate Patrons of FAI in good standing, Companions of Honour, and delegates appointed by Presidents of Commissions.

3.1.2. Others attending, in addition to the FAI Secretariat, must be approved as observers by their respective Active or Associate Membership organisations in which case FAI and the organising Member shall be notified in advance.

3.1.3. Subject to Paragraph 1.4.2. a minimum of twenty five per cent of Active Members in good standing present or represented shall constitute a quorum.

3.2. NATURE AND FREQUENCY OF MEETINGS

3.2.1. The General Conference may meet:

3.2.1.1. - *at a regular annual meeting; or*
3.2.1.2. - *at an extraordinary meeting at such times as specially convened under the provisions of Section 3.5.*

3.2.2. Rules for composition of delegations are set forth below.

3.2.2.1 An Active Member's or Air Sport Commission's official delegation to the General Conference shall consist of not more than five delegates, one of whom shall serve as Head of Delegation and its spokesman. Other members of the delegation shall obtain that individual's permission before they may address the General Conference.

3.2.2.2. Normally, each Associate Member may be represented at the General Conference by one non-voting delegate.

3.2.2.3. Each International Affiliate Member may be represented at the General Conference by one delegate with such voting rights as established under paragraph 2.6.2.1. of the Statutes.

3.2.2.4. FAI elected officers, Presidents of Technical Commissions or their personal representatives are not required to be considered part of any delegation in this context.

3.2.2.5. Persons listed under 3.2.2.4.. and Observers shall be considered as delegates of their respective Countries for purposes of administration and transportation.

3.3. UNRESTRICTED ENTRY

3.3.1. A bid to host an Annual General Conference must detail any conditions of admission of participants to the country or location of the event in existence at the time of the bid. This information is to be included in the presentation of the bid to the General Conference where a decision on the event is made.

3.3.2. An FAI Member organising a General Conference shall make every reasonable effort to provide unrestricted entry to the Country involved for all delegates and delegations.

3.3.3. If the organising Member finds that a delegate or delegation will be refused entry, the FAI and the affected Member shall be notified immediately.

3.4. POWERS OF THE ANNUAL GENERAL CONFERENCE

3.4.1. In accordance with the Statutes, the By-Laws and the Sporting Code, the Annual General Conference shall deal with and decide on all FAI legislative, executive and financial matters, including:

3.4.1.1. - *definition of the aims, objectives and policies of the FAI, and establishment of courses of action to achieve FAI goals;*

3.4.1.2. - *consideration of the reports of the President, the Executive Director, Finance, the Presidents of Commissions and other individuals and bodies as appropriate ;*

3.4.1.3. - *approval of the FAI accounts and of the financial statements prepared by the Auditor;*

3.4.1.4. - *approval of the FAI business plan and budget for Secretariat operations for the coming financial year,*

3.4.1.5. - *decide on the classification, subscriptions and voting rights of Members and Air Sport Commissions, each Active Member in good standing and each Air Sport Commission having at least one vote ;*

3.4.1.5.1. - *decide on the support fees payable by Corporate Patrons of FAI, and on the rights and privileges of Corporate Patrons;*

3.4.1.6. - *expulsion of Members under the provisions of the Statutes;*

3.4.1.7 - *taking decision on appeals against decisions by the Executive Board or the Commissions;*

3.4.1.8. - *approval of amendments to the Statutes;*

3.4.1.9. - *establishment of Commissions, and other bodies on a permanent or temporary basis as appropriate; and disestablishment of those whose work has been completed ;*

3.4.1.10 - *assignment of tasks to the Executive Board and other bodies as appropriate;*

3.4.1.11. - *election of the FAI President and the Executive Board;*

3.4.1.12 - *election of the FAI Vice-Presidents;*

3.4.1.13. - *selection of the places and dates of future Annual General Conferences, based on recommendations made by the FAI Executive Board ;*

3.4.1.14 - *acceptance of new Members and establishment of their initial classification, subscriptions and voting rights;*

3.4.1.14.1. - *acceptance of new Corporate Patrons of FAI and establishment of their initial level of support fee;*

3.4.1.15. - *approval of awards and honours as required by the Statutes and By-Laws;*

3.4.1.16. - *decisions on all other matters brought before it by the Executive Board and by FAI Members;*

3.4.1.17. - *approval of the actions of the Executive Board and release of responsibility for those actions.*

3.4.1.18. **-** *recommendation of Museums (see Chapter 10 of By-Laws)*

3.5. EXTRAORDINARY GENERAL CONFERENCE

3.5.1. CONVENING

3.5.1.1. On decision of the Executive Board or on request of not less than eight Active Members, the FAI President shall convene an Extraordinary General Conference.

3.5.1.2. This conference shall meet not earlier than two months and not later than three months after receipt of the notice.

3.5.2. ADMINISTRATION OF AN EXTRAORDINARY GENERAL CONFERENCE

3.5.2.1. An Extraordinary General Conference shall be held in the city of the FAI headquarters, unless two thirds of the Members who plan to attend agree to another location.

3.5.2.2. Requests for the Conference shall include a documented draft of the Agenda.

3.5.2.3. To this Agenda the Executive Board may add those action items which it believes advantageous for the Conference to consider, provided that these additions are accepted by a two thirds majority vote of the Active Members and Air Sport Commissions present or represented at the Conference concerned.

3.5.3. POWERS

3.5.3.1. The Extraordinary General Conference shall have the power of decision on all items on the Agenda sent with the notice of the meeting.

3.5.3.2. Should the Agenda include the issue of the dissolution of FAI, the Extraordinary Conference shall also have final jurisdiction over the assets in hand on the day of the dissolution as established by the Conference. It shall accomplish this by appointing one or more liquidators.

3.6. PROCEDURAL RULES

3.6.1. Rules for meetings, agenda and voting are set forth below.

3.6.1.1. NOTICES AND AGENDA

3.6.1.1.1. At least 4 months before the date set for The Annual General Conference, the host organisation shall send notices to all FAI Members and those on the mailing list prepared by the FAI Secretariat.

3.6.1.1.2. Any Active or Associate Member or Air Sport Commission desiring to have an item included in the Agenda of an Annual General Conference shall transmit a proposal to the FAI Secretariat at least three months before the date set for the meeting. Such a proposal may not be rejected without consultation between the Member and the FAI President. To the extent feasible all proposals shall be sufficiently detailed for the issues to be understood beforehand.

3.6.1.1.3. FAI Technical Commissions may, through their Presidents, submit for consideration by the Executive Board proposals for items to be included in the Conference Agenda.

3.6.1.1.4. The Final Agenda for the Conference, including all matters received within the above time limits, shall be sent to all those listed in paragraph 3.1.1. of the Statutes not less than two months before the date set for the meeting.

3.6.1.1.5. During its proceedings the General Conference may decide by a two thirds majority vote of the Active Members in good standing and Air Sport Commissions present or represented to discuss action items not appearing on the Agenda or to alter the order of the items.

3.6.1.2. VOTING AT THE GENERAL CONFERENCE

3.6.1.2.1. Paragraph 2.2.3.1. establishes the procedures by which each Active Member is assured of at least one vote at meetings of the FAI General Conference. Normally, Active Members who have not fully paid their annual dues shall not be eligible to exercise their voting rights.

3.6.1.2.2. Each Active Member shall have one or more votes according to size, the number and extent of air or space activities represented and the amount of subscription charged. Each FAI Air Sport Commission shall have one or more votes. The number of votes for each Active Member and each Air Sport Commission shall be determined by the General Conference.

3.6.1.2.3. Subject to paragraphs 3.6.1.2.4. and 3.6.1.2.5., an Active Member having no delegation at a General Conference may select another Active Member as proxy with the absent Member's voting rights. Subject to Statute 3.1.1, an FAI Commission's delegation to the General Conference shall consist of elected officers or approved Delegates of that Commission. Commissions do not have the right to appoint or hold proxies.

3.6.1.2.4. Such delegation of voting rights shall require prior written notification to the FAI Secretariat and acknowledgement by the Member accepting the delegation.

3.6.1.2.5. An Active Member may not represent more than one other Active Member.

3.6.1.2.6. Voting by mail shall be acceptable only when a General Conference regards it as necessary to settle a specific matter and has previously established a procedure for this type of voting.

3.6.1.2.7. Any motion or amendment likely to require a resolution shall be submitted in writing to the President who shall have it read out to the Conference before a vote is taken.

3.6.1.2.8. A motion shall be voted on only after a vote on the amendments to it, starting with the last amendment moved and seconded.

3.6.1.2.9. Voting shall be by open or secret ballot. Open balloting may be carried out by the use of voting paddles, by roll call or by use of an electronic voting system that displays the votes. Secret balloting shall either be carried out by written ballots prior to which a committee of not less than three persons to count the votes shall be elected by open ballot, or by use of an electronic voting system that maintains the integrity and confidentiality of the votes.

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3.6.1.2.10. A vote shall be compulsory whenever requested by two or more delegations. If requested by one or more delegations, such a vote shall be by secret ballot.

3.6.1.2.11. When a secret ballot is carried out by use of written ballots, the following shall be considered as void : signed ballots ; ballots so marked that their source can be identified ; and, in the case of elections, ballots that name persons not standing as candidates.

3.6.1.2.12. When voting by secret written ballot, each delegation shall be required to place in the ballot box as many ballots as the Active Member has votes. Every unmarked ballot shall be counted as an abstention.

3.6.1.2.13. In the event of a tie, a second vote shall be taken immediately.

3.6.1.2.14. In the event of a second tie, and subject to a contrary decision by the General Conference, the item shall be deferred until a later meeting of the Conference.

3.6.1.3. QUORUM

3.6.1.3.1. Under the provisions of paragraph 3.1.3, a minimum of twenty five per cent of FAI Active Members in good standing shall constitute a quorum.

3.6.1.3.2. However, any vote on a matter not appearing in the Agenda shall be valid only if at least half of the Active Members are present.

3.6.1.4. MAJORITY

3.6.1.4.1. Unless stated otherwise in the Statutes or these By-Laws, decisions of the General Conference shall be taken on an absolute majority vote of the Active Members and Air Sport Commissions present or represented.

3.6.1.5. LANGUAGES

3.6.1.5.1. For working sessions at General Conferences simultaneous translation from English into French, Russian or Spanish shall be provided to any delegation that specifically requests it.

CHAPTER 4

THE FAI EXECUTIVE BOARD

4.1. COMPOSITION, ATTENDANCE AND QUORUM

4.1.1. The FAI Executive Board shall consist of:

4.1.1.1. - **The President of FAI ;**

4.1.1.2. - **Six Executive Directors, one of whom shall be designated Executive Director, Finance;**

4.1.1.3. - **The Secretary General of FAI (without voting rights);**

4.1.2. Each Member of the Executive Board, except the Secretary General, shall be entitled to one vote. If an Executive Board vote results in a tie, the President may in addition to his own vote cast a tie-breaking vote.

4.1.3. The Secretary General shall attend Executive Board meetings in a consultative capacity. The immediate past President of FAI may attend Executive Board meetings with the right to speak.

4.1.4. A quorum of the Executive Board shall be not less than four voting members. In the case that only four voting members are present, any decision of the Executive Board must be unanimous.

4.2. DUTIES AND POWERS

4.2.1. The Executive Board is the executive body of the FAI, implementing the policies and decisions of the General Conference and exercising those powers of the General Conference that are delegated to it by that body.

4.2.1.1. - *The General Conference has delegated the power to amend the FAI By-Laws to the Executive Board*

4.2.2. The Executive Board, chaired by the FAI President, is jointly responsible to the General Conference for all decisions made and actions taken between General Conferences. Its duties shall include, but not be limited to:

4.2.2.1. - *Ensuring that the Statutes, By-Laws and Sporting Code are duly observed and enforced and delegated Sporting Powers correctly exercised;*

4.2.2.2. - *Defining and examining matters concerning FAI's overall policy and making appropriate recommendations to the General Conference ;*

4.2.2.3. - *Monitor and control the work of the Secretary General and provide budgetary limits and policy guidelines. Decide on any matter presented by the Secretary General and any other matter as necessary for the conduct of FAI business and aeronautical activities.*

4.2.2.4. - *Responsibility to the General Conference for all financial and accountancy matters;*

4.2.2.5. - *Presenting to the General Conference the accounts for the past year and the proposed budget for the coming year ;*

4.2.2.6. - *Presenting to the General Conference:*

4.2.2.6.1 . *the proposed classification of Active Members for the coming year along with the proposed voting rights for each class ; and*

4.2.2.6.2 . *the projected income from air sport activities ;*

4.2.2.7. - *Ensuring implementation of Conference decisions;*

4.2.2.8. - *Proposing to the General Conference the appointment of Honorary Patrons of FAI*

4.2.2.9. - *Making decisions or recommendations on matters not covered by the Statutes or on those put forward by the Commission Presidents' Group ;*

4.2.2.10. - *Establishing such working groups as it finds necessary to support its work, and disestablishing those whose work has been completed ;*

4.2.2.11. - *Approval of the FAI Sporting Calendar;*

4.2.2.12. - *Exercising retained Sporting Powers with the right to delegate these powers to other bodies;*

4.2.2.13. - *Appointing an Acting President in the event of the FAI President's death or incapacitation.*

4.2.3 - The Executive Director Finance shall be responsible for:

4.2.3.1. *- Reporting on financial matters to the General Conference;*

4.2.3.2. *- Providing advice and assistance to the Executive Board and other FAI bodies on accounting and financial matters, including budgeting, investment management, and the use of FAI's capital.*

4.3. EFFECT OF EXECUTIVE BOARD DECISIONS

4.3.1. Decisions of the Executive Board shall be effective as soon as practicable.

4.4. PROCEDURAL RULES

4.4.1. Rules for meetings, agenda and voting are set below.

4.4.1.1 The Executive Board shall be convened by the President of FAI or at the direction of the General Conference.

4.4.1.2 The Executive Board members shall be notified not less than thirty days before the date scheduled for the meeting. Shorter notice may be used on a case by case basis if the Executive Board unanimously so decides.

4.4.1.3. The Executive Board's Agenda shall be approved by the FAI President and shall be attached to the notice convening the meeting. It shall include all matters referred to the Executive Board by the General Conference and the Commissions Presidents' Group, as well as day to day business within the Executive Board's competence.

4.4.1.4. During its proceedings the Executive Board may decide by a majority vote of its members present to consider off agenda items which are within its competence or to change the order of items on the Agenda.

4.4.1.5. Each Executive Board member has only one vote except as provided in paragraph 4.1.2.

4.4.1.6. Decisions of the Executive Board will be taken on a simple majority vote of the Members present, subject to the restriction at Statute 4.1.4. In the event of a tie, the President shall cast a deciding vote without appeal.

4.4.1.7. Minutes of Executive Board meetings shall be prepared and distributed as directed by the FAI President.

4.4.1.8. Any Active or Associate Member or Air Sport or Technical Commission desiring to have an item included in the agenda of an Executive Board meeting shall transmit a proposal to the FAI Secretariat. Such a proposal may not be rejected without consultation between the proposer and the FAI President. To the extent feasible all proposals shall be sufficiently detailed for the issues to be understood beforehand.

CHAPTER 5

COMMISSIONS AND OTHER BODIES

5.1. GENERAL

5.1.1. Most of the basic work of FAI shall be carried out by its permanent and temporary bodies.

5.1.2. **PERMANENT BODIES**

5.1.2.1. - *FAI Air Sport Commissions, which shall administer air sports, astronautics and related matters;*

5.1.2.2. - *FAI Technical Commissions, which shall administer non-sporting activities;*

5.1.2.3. - *Permanent Working Groups, Permanent Committees and Permanent Subcommittees, established for a special purpose;*

5.1.2.4. General Conference may establish or disestablish Permanent Bodies by a 2/3 majority vote of the Active Members present or represented and for an indefinite period of time.

5.1.2.5. FAI Commissions may establish or disestablish Permanent Working Groups, Permanent Committees and Permanent Subcommittees by a 2/3 majority vote of the delegates present or represented and for an indefinite period of time.

5.1.2.6. FAI Commissions shall be responsible to the FAI General Conference. Permanent Working Groups, Permanent Committees and Permanent Subcommittees shall be responsible to the body which established it.

5.1.2.7. Permanent Bodies established by the General Conference shall be listed in the FAI Statutes.

5.1.2.8. Each FAI Commission, other than the FAI Air Sport General Commission, shall determine, by a two-thirds majority vote of the delegates present or represented, whether the Bureau shall be elected for one-year or two-year terms. FAI Commissions may determine the duration of the term at the end of the current term of the Bureau. The same term shall be applied to all members of a Bureau.

5.1.3. **TEMPORARY BODIES**

5.1.3.1. Temporary Committees, Temporary Subcommittees or Temporary Working Groups may be established for a special purpose and a definite period of time as follows:

5.1.3.2. - *By the General Conference by a 2/3 majority vote of the Active Members present or represented;*

5.1.3.3. - *By the Executive Board;*

5.1.3.4. - *By FAI Commissions by a 2/3 majority vote of the delegates present or represented.*

5.1.3.5. Temporary Working Groups, Temporary Committees or Temporary Subcommittees shall be responsible to the body which established it.

5.1.4. In all cases the record of action establishing a new Permanent or Temporary Body shall include its mission directive, its duties and powers and such instructions on composition, duration and disestablishment as the establishing body shall deem appropriate.

5.1.5. Rules regarding composition of and representation on FAI Permanent and Temporary Bodies, responsibilities and duties of officials, voting rules and other procedural matters are set forth in Chapter 3 of the By-Laws, in the Sporting Code and, where appropriate, in the internal regulations of the bodies concerned.

5.2. THE FAI AIR SPORT COMMISSIONS

FAI Air Sport Activities shall be conducted generally under the direction of the following FAI Air Sport Commissions:

5.2.1. - *The FAI Air Sport General Commission with duties and powers as listed in Paragraph 5.2.3.1. and 5.2.3.2.*

5.2.2. - *Specialised Air Sport Commissions with duties and powers as listed in Paragraph 5.2.3.1. and 5.2.3.3.*

5.2.3. FAI AIR SPORT COMMISSION DUTIES AND POWERS

5.2.3.1. FAI Air Sport Commissions shall:

5.2.3.1.1. - *Perform assigned tasks within the scope of FAI activities; and*

5.2.3.1.2. - *Conduct studies and make recommendations on designated subjects or matters of interest.*

5.2.3.1.3. - *On matters beyond their delegated authority, Air Sport Commissions shall submit recommendations to the Executive Board, which shall either decide on the matter within the limits of its own competence or submit it to the General Conference.*

5.2.3.2 FAI AIR SPORT GENERAL COMMISSION

The FAI Air Sport General Commission shall promote FAI aims and objectives and shall have voting powers at the FAI General Conference. It shall seek to further the unity of all air sports within FAI through implementation of the FAI Statutes, By-Laws and Sporting Code. It shall specifically:

5.2.3.2.1. - *Seek to further the development of air sports;*

5.2.3.2.2. - *Establish and keep current the General Section of the Sporting Code;*

5.2.3.2.3. - *Advise the General Conference on appropriate measures to develop and encourage air sports which appear to be outside the mandate of existing FAI Commissions;*

5.2.3.2.4. - *When so directed by the Executive Board, serve as the FAI final court of appeal in all disputes or difficult cases concerning international sporting events and record attempts;*

5.2.3.2.5. - *In the event of an appeal against a decision relating to a dispute of a sporting nature, investigate whether the appeal should be accepted, and if in the affirmative, establish an International Appeals Tribunal;*

5.2.3.2.6. - *Carry out other tasks related to air sports as assigned by the General Conference or the Executive Board.*

5.2.3.2.7. The Commission shall consist of:

5.2.3.2.7.1. – *Ten Active Members, each with one vote, to be elected by the General Conference. Prior to the election, Active Members shall declare the principal, and if desired alternate representatives who will be designated if the Member is elected.*

5.2.3.2.7.1 – *Presidents or duly appointed representatives of the FAI Air Sport Commissions, each with one vote.*

5.2.3.2.8. Annually, five members of the Air Sport General Commission elected under 5.2.3.2.7.1. above shall go out of office by rotation. They may be re-elected for an unlimited number of terms. Elections shall be by secret ballot. For each round of voting, one ballot paper will be issued for each vote present at the General Conference. Only ballot papers containing the number of candidates' names corresponding to the pre-declared number of Air Sport General Commission vacancies shall be valid. A simple majority shall be required for election. If the number of candidates achieving a simple majority in the first round of voting exceeds the number of vacancies available, candidates will be elected in descending order of votes cast. If the number of candidates achieving a simple majority in the first round is insufficient to fill the vacancies, a second and subsequent rounds of voting will take place as required amongst those who did not achieve a majority, until the vacancies available are filled with candidates achieving a majority of votes cast. FAI Members elected to the Air Sport General Commission shall serve for a two-year term.

5.2.3.2.9. The rules contained in By-Law 3.2. are applicable, mutatis mutandis, to the election of the CASI Bureau. The terms of office of CASI Bureau Officials shall correspond to the FAI year, ending with the annual General Conference.

5.2.3.3. FAI AIR SPORT COMMISSIONS

The specialised FAI Air Sport Commissions shall promote FAI aims and objectives in their special fields, and shall have voting powers at the FAI General Conference. They shall seek to further the unity of all air sports within FAI through implementation of the FAI Statutes, By-Laws and Sporting Code. They shall also:

5.2.3.3.1. - *Seek to further the development of their respective branches of air sports and related aviation activities;*

5.2.3.3.2. - *Establish and keep current their respective sections of the Sporting Code which shall include rules and criteria for FAI air activities and records, FAI badges, safety at world sporting events, and technical standards;*

5.2.3.3.3. - *Deal with all technical problems that concern flight safety, training, air space, equipment, records and sporting events;*

5.2.3.3.4. - *Exercise delegated executive powers with regard to their respective air sports and related technical matters;*

5.2.3.3.5. - *Exercise delegated executive powers with regard to promotional and financial rights relating to FAI events;*

5.2.3.3.6. **-** *Carry out such other tasks related to their respective air sports as assigned by the General Conference or the Executive Board.*

5.2.3.3.7. The specific duties and powers of the FAI Air Sport Commissions shall include:

5.2.3.3.7.1. FAI BALLOONING COMMISSION

All matters relating to balloons and airships.

5.2.3.3.7.2. FAI GENERAL AVIATION COMMISSION

All matters relating to general aviation (except helicopters).

5.2.3.3.7.3. FAI GLIDING COMMISSION

All matters (except aerobatic competition) relating to gliding.

5.2.3.3.7.4. FAI ROTORCRAFT COMMISSION

All matters relating to rotary wing aircraft.

5.2.3.3.7.5. FAI PARACHUTING COMMISSION

All matters relating to parachuting.

5.2.3.3.7.6. FAI AEROMODELLING COMMISSION

All matters relating to flying aeromodels and spacemodels.

5.2.3.3.7.7. FAI AEROBATICS COMMISSION

All matters relating to aerobatics, including aerobatic competition for gliders.

5.2.3.3.7.8. FAI ASTRONAUTIC RECORDS COMMISSION

All matters pertaining to space and aerospace records.

5.2.3.3.7.9. FAI HANG GLIDING AND PARAGLIDING COMMISSION

All matters relating to hang gliding and paragliding.

5.2.3.3.7.10. FAI MICROLIGHT AND PARAMOTOR COMMISSION

All matters relating to microlight and paramotor aircraft.

5.2.3.3.7.11. FAI AMATEUR BUILT AND EXPERIMENTAL AIRCRAFT COMMISSION

All matters relating to amateur, home built and experimental aircraft, and the restoration of vintage aircraft.

5.3. THE FAI TECHNICAL COMMISSIONS

5.3.1. FAI activities other than Air Sport Activities shall, in general, be conducted under the direction of the following FAI Technical Commissions:

5.3.1.1. FAI MEDICO-PHYSIOLOGICAL COMMISSION

5.3.1.2. FAI ENVIRONMENTAL COMMISSION

5.3.2. The FAI Technical Commissions shall promote FAI aims and objectives in their special fields and shall have the following general duties and powers:

5.3.2.1. - *Study and assist in defining FAI's policy in technical or other fields which are of common interest to various branches of FAI activity.*

5.3.2.2. - *Report to the General Conference; however, direct contact between FAI Air Sport Commissions and FAI Technical Commissions for the transfer of relevant information is encouraged.*

5.3.3. The specific duties and powers of the FAI Technical Commissions shall be as follows:

5.3.3.1. **FAI MEDICO-PHYSIOLOGICAL COMMISSION**

All medico-physiological matters relating to FAI air sport activity.

5.3.3.2. **FAI ENVIRONMENTAL COMMISSION**

- To evaluate studies concerning the influence of air sports on the environment;
- to develop an FAI policy aimed at maintaining and improving conditions for the development of air sports while respecting realistically demonstrated environmental interests;
- To advise General Conference and Air Sport Commissions on environmental matters affecting air sports.

5.4. PERMANENT WORKING GROUPS, COMMITTEES AND SUBCOMMITTEES

5.4.1. **COMMISSION PRESIDENTS' GROUP**

5.4.1.1. The Presidents of the FAI Commissions shall serve, ex-officio, as members of the Commission Presidents' Group. If a President of a Commission is unable to attend, he may appoint a current member of his Commission to attend in his place.

This body shall meet not less than annually to:

5.4.1.1.1. - *Consider the work and matters of common interest of the various Commissions;*

5.4.1.1.2. - *Create areas of common policy on sporting matters for General Conference determination;*

5.4.1.1.3. - *Review proposed and past expenditure of FAI funds derived from air sport events;*

5.4.1.1.4. - *Present to the General Conference appropriate advice or recommendations.*

5.4.1.2. The President of FAI shall be the chairman of these meetings.

5.4.2. **STATUTES AND BY-LAWS WORKING GROUP**

5.4.2.1 The Statutes and By-Laws Working Group is a Permanent Working Group of the FAI General Conference established by the 97th FAI General Conference under the provisions of Statutes 3.4.1.9 and 5.1.2.3.

5.4.2.2. The mission of the Statutes Working Group is:

5.4.2.2.1. - *To examine and, if appropriate, propose amendments to proposals and changes to the Statutes and By-Laws, and to perform any other tasks related to the Statutes and By Laws as assigned by the Executive Board or General Conference*

CHAPTER 6

THE PRESIDENT, EXECUTIVE DIRECTORS AND VICE-PRESIDENTS OF FAI

6.1. THE PRESIDENT OF FAI

6.1.1. ELECTION

6.1.1.1. The President of FAI shall be elected for a two-year term by the General Conference from among the following individuals:

6.1.1.1.1. - **The President of FAI;**

6.1.1.1.2. - **Any other persons nominated by bodies holding voting rights at General Conference**.

6.1.1.2. This election shall be by secret ballot. On the first round of voting, an absolute majority shall be required for election. If no such majority is obtained by any candidate, a second round of voting shall be conducted, and the President shall be elected by a simple majority. If there are more than two individuals standing for President and no such majority has been obtained in the second round, a third round of voting shall be conducted with the choice limited to the two candidates who received the largest numbers of votes in the second round ; and the President shall be elected by a simple majority. If the second round of voting results in a tie for the second largest number of votes, there shall be a run-off round between the tied candidates to determine who shall stand against the candidate who received the largest number of votes.

6.1.1.3. On completion of his first term, the President may be re-elected for a maximum of two further two-year terms.

6.1.1.4. A newly elected President shall take office immediately after the close of the General Conference at which that election was held.

6.1.2. DUTIES AND POWERS

6.1.2.1. The President shall represent FAI on all occasions. The President shall exercise the widest powers permissible within the framework of the Statutes and the policies and decisions of the General Conference. The President's duties shall include :

6.1.2.1.1. - *convening or having convened the General Conference and Executive Board meetings;*

6.1.2.1.2. - *presiding over meetings of the General Conference and the Executive Board.* T*he President shall not vote at the General Conference;*

6.1.2.1.3. - *signing contracts and financial instruments, where necessary jointly with other Executive Board Members, as prescribed in Statute 7.3 and in By-Laws;*

6.1.2.1.4. - *as an ex-officio member of all FAI Commissions, attending any Commission meetings without exercising a vote ;*

6.1.2.1.5. - *when deemed appropriate, inviting any person to attend an FAI meeting for a specific official purpose;*

6.1.2.1.6. - *reporting to the General Conference for the President and for the Executive Board, with recommendations for future actions;*

6.1.2.1.7. - *making temporary officer appointments in the event of death or disability.*

6.1.2.1.8. - *appointing a deputy to take over in the event that the President dies, resigns or is temporarily unable to carry out his presidential duties.*

6.1.3. LIMIT ON REPRESENTATION

6.1.3.1. The President in office shall no longer represent, at FAI events, the FAI Region, the Active Member or Air Sport Commission for which he served as a FAI Vice-President. The Active Members in the region may nominate another Regional Vice-President, the Active Member may nominate another Vice-President or the Air Sport Commission may elect another President.

6.1.4. PRESIDENT OF HONOUR

6.1.4.1. By a two thirds majority vote of the Active Member present or represented, the General Conference may bestow the title of President of Honour upon a former President of FAI.

6.1.4.2. Presidents of Honour may attend meetings of the General Conference as observers.

6.2. THE EXECUTIVE DIRECTORS OF FAI

6.2.1. NOMINATION AND ELECTION OF EXECUTIVE DIRECTORS

6.2.1.1 Six Executive Directors shall be elected for a two-year term by the General Conference**.**

6.2.1.2 Executive Directors may be re-elected for an unlimited number of further two-year terms**.**

6.2.1.3. Candidates for appointment to the Executive Board should have qualifications and experience in leadership and management, derived from the conduct of commercial activities and/or non-profit organisations, and from participation in FAI air sport activities. While serving as Executive Board members, each Executive Director shall undertake a specific area of responsibility.

6.2.1.4. There shall be one Executive Director, Finance responsible for financial matters including budgeting and reporting on financial matters to the General Conference.

6.2.1.5. Other responsibilities shall be allocated to Executive Directors to suit the current needs of the FAI. These responsibilities may include, but are not limited to such areas as: air sports development, airspace and regulatory matters, business development.

6.2.1.6. These responsibilities will be allocated to elected Executive Directors by the FAI President upon their election. The allocation of specific areas of responsibility does not affect the Executive Board's joint responsibility for all decisions taken (4.2.2).

6.2.1.7. Upon election to the FAI Executive Board or as soon as possible thereafter and never later than the Annual General Meeting or Plenary Meeting following that election, an Executive Director must relinquish any elected office on the board of an FAI Member or an Air Sport Commission. While in office, he / she also shall not represent nor hold voting powers at FAI meetings for an FAI Member or Air Sport Commission. Any other FAI activity by the Executive Director must be declared in advance to the Executive Board and that Director must commit to removing himself from any such activity if required by the Executive Board.

6.2.1.8. In the event that an Executive Director dies, resigns or is permanently incapacitated, the post shall remain vacant until the next General Conference, at which a new Executive Director shall be elected for the remaining year of the two-year term, or for a full new term, as appropriate.

6.2.2. NOMINATING PROCEDURES

6.2.2.1. Members shall inform the FAI Secretariat not less than three months before the General Conference of the name, professional and aeronautical background and qualifications of the individuals being nominated for the office of FAI Executive Director. Each Member may nominate two candidates. Nominations shall be accompanied by a CV for each individual, in a standard format as specified by the FAI Secretariat.

6.2.2.2. The FAI Secretariat shall prepare a list of the nominees including the CV of each candidate and send it to all Members with the Agenda for the General Conference. The list shall be submitted to the General Conference for election of Executive Directors from among the individuals on the list by simple majority vote.

6.3. THE VICE-PRESIDENTS OF FAI

6.3.1. NOMINATION AND ELECTION OF ACTIVE MEMBER VICE-PRESIDENTS

6.3.1.1. The Vice-Presidents shall be Active Member Vice-Presidents nominated by the relevant Active Members and elected annually by the General Conference, the Regional Vice-Presidents appointed pursuant to 6.3.5, and the Presidents of the FAI Air Sport Commissions, who shall be Vice-Presidents ex officio.

6.3.1.2. They may be re-elected for an unlimited number of terms.

6.3.2. QUALIFICATIONS REQUIRED TO NOMINATE VICE-PRESIDENT REPRESENTING ACTIVE MEMBERS

6.3.2.1. Active Members nominating individuals to the office of Vice-President shall have been involved in FAI activities for a period of not less than two years and during that period shall have complied with the following conditions:

6.3.2.1.1. - *to have satisfied all of their financial obligations to the FAI ;*

6.3.2.1.2. - *to have contributed nationally or internationally to the aims and objectives of FAI;*

6.3.2.1.3. - *to have participated in FAI activities whenever possible.*

6.3.3. NOMINATING PROCEDURES

6.3.3.1. Active Members shall inform the FAI Secretariat not less than three months before the General Conference of the name and aeronautical and/or astronautical background of the individuals being nominated for the office of FAI Vice-President.

6.3.4. CONFIRMATION PROCEDURES

6.3.4.1. The FAI Secretariat shall prepare a list of the nominees and send it to all Active Members with the Agenda for the General Conference. The list shall be submitted to the General Conference for election by a simple majority vote.

6.3.5. NOMINATION AND APPOINTMENT OF FAI REGIONAL VICE-PRESIDENTS

6.3.5.1. The FAI Regional Vice Presidents shall be persons nominated by one or more of the Active Members within the region and appointed by the FAI Executive Board for a specified term not to exceed two years. The Executive Board has full discretion on whether or not to appoint a Regional Vice-President.

6.3.5.1.1. The FAI Regional Vice-President may be re-appointed for an unlimited number of terms upon re-nomination by one or more Active Members within the region.

6.3.5.1.2. The time period of the appointment and the responsibilities assigned by the Executive Board will be set out in a letter of appointment, a copy of which will be sent to each Active Member in the region.

6.3.5.1.3. The qualifications required to nominate an FAI Regional Vice-President shall be the same as set out in 6.3.2.

6.3.5.2. The FAI Regional Vice-Presidents are responsible for fulfilling specific tasks or responsibilities delegated to him/her by the Executive Board as outlined in his/her letter of appointment, and each Regional Vice-President is expected to regularly report to the Executive Board and the General Conference on his/her activities.

CHAPTER 7

FAI FINANCES

7.1. FINANCIAL YEAR

7.1.1. The FAI financial year shall be the calendar year.

7.2. FAI INCOME

7.2.1. FAI income shall be applied solely in support of the aims and objectives set forth in Paragraph 1.2 and shall be derived from two principal sources:

7.2.1.1. - *membership subscriptions, and*

7.2.1.2. - *existing and future income from air sports, donations, bequests, marketing and other activities.*

7.2.2. The membership subscriptions payable by each member class shall be established by the General Conference. Membership subscriptions for Associate Members admitted under paragraph 2.5.1.1 shall be assessed proportionally to those of the Active member in the country concerned, and shall invariably be higher than the standard Associate member subscription rate. The air sport income budget shall also be established by the General Conference.

7.2.3. Membership subscriptions shall be invoiced by FAI and paid by March 31 of each year. However, in case of need, other terms of settlement may be authorised at the discretion of the Executive Board. Such terms shall be reported to the General Conference at its next meeting thereafter.

7.2.4. Air sport and other income shall be due and payable in accordance with the specific agreements involved. Donations and bequests may be accepted. Expenditures shall be controlled and defined by the Executive Board.

7.3. FAI ACCOUNTS AND SIGNATURES

7.3.1. The FAI Executive Board shall maintain such bank accounts and deposits as it finds appropriate for the conduct of FAI affairs and may authorise signature rights for such accounts/deposits to FAI Officers and/or employees as it finds practical and appropriate.

7.3.2. Establishment of accounts/deposits and authorisation of signatures as set out in 7.3.1 above shall be done by joint signature of the FAI President and the Executive Director (Finance) or by either of these jointly with another Executive Director.

7.4. PENALTIES

7.4.1. Subject to Paragraph 7.2.3. a surcharge of nought point five percent (0.5 %) for each month or fraction thereof shall be imposed on the amount of all dues not fully paid as of April first of each year.

7.4.2. Subject to Paragraph 7.2.3. a Member whose dues are not paid prior to the date of the General Conference shall not be admitted to the Conference except as an observer.

7.4.3. Subject to Paragraph 7.2.3. a Member whose dues are not paid prior to December thirty-first shall be suspended automatically from membership and shall not be permitted to participate in any FAI activities until all outstanding obligations have been satisfied.

7.4.4. In the event of prolonged delay in payment of membership dues, the defaulting Member may be expelled from FAI under the provisions of Section 2.8.

7.5. AUDITS

7.5.1. The FAI accounts shall be audited annually by an Auditor approved by the General Conference. A summary report shall be made available to all FAI Members.

7.6. LIABILITY AND RESPONSIBILITY OF MEMBERS AND OFFICERS

7.6.1. The liability of an FAI Member shall be limited to the amount of that Member's subscription for the current year.

7.6.2. The FAI shall accept responsibility for all acts carried out by the President, the Executive Board and the Secretary General of FAI under the terms of the FAI Constitution and in good faith.

CHAPTER 8

THE SECRETARY GENERAL AND THE SECRETARIAT

8.1. DUTIES AND RESPONSIBILITIES

8.1.1. The Secretary General shall be appointed by the Executive Board, and reside in the Country where the FAI Headquarters is located. The Secretary General's term and conditions of employment shall be established by the Executive Board at the time of his employment; the terms and conditions may subsequently be re-negotiated by mutual agreement.

8.1.2 The Secretary General shall serve as the Managing Director of FAI under the authority of the Executive Board and be responsible for the day to day executive and administrative functions of the FAI.

8.1.3 The Secretary General reports to the Executive Board (of which he is a non-voting member).

8.1.4 The Secretary General shall administer such business activities as are determined by the Executive Board. He is responsible for monitoring and controlling projects carried out by FAI centrally, and for controlling the FAI Business Plan.

8.1.5. The Secretary General shall co-ordinate relations with governments and with other international organisations.

8.2. AUTHORITY

8.2.1. The Secretary General has the authority to hire and dismiss personnel for Secretariat duties, within the budgetary limits set by the Executive Board. Within the same limitations, he is authorised to engage professional assistance and/or advice for Secretariat purposes as required.

8.2.2. Each year, the Secretary General shall present an annual report to the FAI General Conference with details of Membership development, air sports development and any administrative matters he wishes to bring to the attention of the General Conference.

8.3. ATTENDANCE AT MEETINGS

8.3.1. The Secretary General shall attend but have no voting rights at meetings of the General Conference and shall be a member of the Executive Board without voting rights. The Secretary General may participate in Commission meetings.

8.4. LIMIT ON REPRESENTATION

8.4.1. The Secretary General shall act as an international citizen and at no time take sides on FAI issues involving different national viewpoints.

8.5. TERMINATION

8.5.1. When the Secretary General's duties terminate, and not more than one month after the appointment of a successor, the Secretary General shall turn over to that successor an assignment of powers and all documents and records for which the Secretary General is responsible in up to date condition. This transfer shall be recorded.

CHAPTER 9

POLICIES AND PROCEDURES FOR FAI AWARDS

The following general principles shall govern the award of FAI Medals and Diplomas.

9.1 The following FAI Awards, Medals and Diplomas, may be awarded:

- FAI General Awards as described in Chapter 10 of the Statutes, and
- FAI Awards for individual disciplines as described in the FAI By-Laws

9.1.1. Purpose. The purpose of FAI medals and diplomas is to give public recognition to those who have made outstanding contribution to aeronautics and astronautics, especially in the field of sporting aviation.

9.1.2. Eligibility. Any person is eligible to receive a FAI award. Unless otherwise specified elsewhere in the FAI Statutes and By-Laws, a recipient need not have had any previous connection with FAI.

9.1.2.1. Medals and Diplomas may be awarded posthumously. In such cases, they shall be presented by the FAI to the FAI Member in the recipient's country. That FAI Member shall have the right to decide whether to retain the award or present it to the next-of-kin.

9.1.2.2. Except when specifically authorised in the FAI Statutes and By-Laws, no Medal or Diploma, other than De La Vaulx and Blériot Medals, may be awarded to the same individual more than once.

9.1.3. Nominations for Awards. Subject to the specific procedures set out elsewhere in the FAI Statutes and By-Laws, nominations for FAI Medals and Diplomas may be made by any of the following nominating authorities:

- FAI Members,
- FAI Executive Board,
- FAI Commissions,
- FAI President,
- FAI Secretary General.

9.1.3.1. In any given year, a nominating authority may propose only one candidate for each FAI Award, except when expressly stated in the FAI Statutes and By-Laws.

9.1.3.2. The nomination of a candidate for an FAI award, whatever its origin, must be supported in writing by an authorised officer (President or Secretary General) of the FAI Member in the nominee's country.

9.1.3.3. The nominating authority (Statute 9.1.3.) shall send nominations for all FAI General Awards shown in Chapter 10 to the FAI Secretariat together with citations not exceeding 250 words, and other supporting information required in the FAI Statutes and By-Laws, to arrive no later than 31 May each year.

9.1.3.4. The FAI Secretariat shall submit to the appropriate Commissions for consideration all nominations for FAI Awards for individual disciplines listed in the FAI By-Laws.

9.1.3.5. Except where otherwise specified, the FAI Secretariat shall submit to the FAI Vice Presidents for consideration all nominations for awards listed in Chapter 10.

9.1.4. Recommendation and Approval Procedures. When considering nominations for Medals and Diplomas, Commissions shall adopt the two-stage procedure described below. Before the procedure begins, any delegate present who is a candidate for the award in question shall be asked to leave the room for the duration of the discussion and voting. Any such person shall be deemed to have voted for himself.

9.1.4.1. A vote shall first be taken on whether or not to approve or recommend the award of the Medal or Diploma concerned in the year in question. This vote shall be open unless any Delegate requires a secret ballot.

9.1.4.2. If the result of the vote in 9.1.4.1. is positive, and if more than one nominee is under consideration, a secret ballot shall be held to determine the recipient of the award, following full discussion in closed session, with no written or taped record of the proceedings.

9.1.4.3. FAI Vice Presidents will be invited to decide on nominations for awards listed in Chapter 10 by email voting. Detailed rules for the voting procedures will be decided by the FAI Executive Board.

9.1.4.4. Unless otherwise specified, all results shall be determined by a simple majority.

9.1.4.5. No proxy voting shall be accepted.

9.1.5. Exemptions from Approval. No Commission or Vice Presidential approval is necessary for medals awarded automatically to holders of new World Records, nor for the Air Sport Medal.

9.1.6. Presentation of Awards. Except where otherwise indicated, Medals and Diplomas shall be presented to recipients during the Opening Ceremony of the General Conference, in accordance with protocol established by the FAI President, the FAI Secretary General and the organizing Member.

9.1.6.1. Names of recipients and citations shall be published by the FAI Secretariat prior to the Conference and distributed to the Press at the Conference.

9.1.6.2 Medals and diplomas for recipients not present at the opening ceremony shall become the responsibility of the delegation from the FAI Member concerned, who should arrange a suitable occasion for presentation.

9.1.7. Modification of Policy for FAI Awards for individual disciplines. If any changes are to be made to the rules for FAI Awards described in the FAI By-Laws, these must be previously approved by the relevant Commission and promulgated to all FAI Members by 31st of December of the year preceding their entry into effect.

CHAPTER 10

FAI GENERAL AWARDS

10.1. Except where awards are automatic or at the discretion of FAI Officers, the FAI Medals and Diplomas in this Chapter are awarded at the discretion of the FAI Vice Presidents. Nominations will be submitted directly to FAI Vice Presidents and will not be subject to prior screening by Commissions.

MEDALS

10.2. THE FAI GOLD AIR MEDAL

10.2.1. History. One of the FAI's two highest awards, this Medal was established in 1924 and first awarded in 1925.

10.2.2. Eligibility. The Medal is reserved for those who have contributed greatly to the development of aeronautics by their activities, work, achievements, initiative or devotion to the cause of Aviation.

10.2.3. Proposals may cover any period of time up to 31st of December of the preceding year.

10.2.4. Frequency and Number. Only one Gold Air Medal may be awarded annually.

10.2.5. Nomination and Approval Process. Procedures for nomination and approval shall be as laid down in Chapter 9, with the following additional conditions:

10.2.5.1. An absolute majority is required to determine the recipient of the Medal.

10.2.5.2. If, after the first ballot, no candidate has obtained an absolute majority, a new ballot shall be conducted between the two candidates who have polled the greatest number of votes. If the second ballot leads to no decisive result, a third ballot shall be conducted in the same way. If an absolute majority is still not obtained, no Medal shall be awarded in that year.

10.3. THE FAI GOLD SPACE MEDAL

10.3.1. History. The FAI Gold Space Medal was established by the FAI in 1963 and is of equal stature as the FAI Gold Air Medal.

10.3.2. Eligibility. The FAI Gold Space Medal is reserved for those who have contributed greatly to the development of Astronautics by their activities, work, achievements, initiative or devotion to the cause of Space.

10.3.3. Proposals may cover any period of time up to 31st of December of the preceding calendar year.

10.3.4. Frequency and Number. Only one FAI Gold Space Medal may be awarded annually.

10.3.5. Nomination and Approval Process. Procedures for nomination and approval shall be as laid down in Chapter 9, with the following additional conditions:

10.3.5.1. An absolute majority is required to determine the recipient of the Medal.

10.3.5.2. If, after the first ballot, no candidate has obtained an absolute majority, a new ballot shall be conducted between the two candidates who have polled the greatest number of votes. If the second ballot leads to no decisive result, a third ballot shall be conducted in the same way. If an absolute majority is still not obtained, no Medal shall be awarded in that year.

10.4. THE FAI BRONZE MEDAL

10.4.1. History. This Medal was established by the FAI in 1962.

10.4.2. Eligibility. The Medal is reserved for persons who have rendered eminent services to the FAI in administrative work, in Commissions, or in the organisation of FAI sporting events.

10.4.3. Frequency and Number. Only one Bronze Medal may be awarded annually.

10.4.4. Nomination and Approval Process. Procedures shall be as laid down in Chapter 9, with the following additional condition:

10.4.4.1. Only the FAI Secretary General may make nominations for the FAI Bronze Medal.

10.5. THE DE LA VAULX MEDAL

10.5.1. History. This Medal was established by the FAI in 1933 in memory of the Comte de La Vaulx, founder-member and past President of the FAI who lost his life in an aircraft accident while on a mission for the promotion of Aviation.

10.5.2. Eligibility. De La Vaulx Medals are awarded to all holders of recognised absolute world records established during the previous year.

10.5.3. Frequency and Number. No restrictions.

10.5.4. Nomination and Approval Process. Award is automatic (See 9.1.5.)

10.6. THE LOUIS BLERIOT MEDAL

10.6.1. History. This Medal was established by the FAI in 1936 in memory of Louis Blériot, the great aviation pioneer and former Vice-President of the FAI.

10.6.2. Eligibility. Blériot Medals are awarded to holders of the highest records for speed, altitude and distance in a straight line established in the previous year by light aircraft of the first three sub-classes, as defined in Section 2 of the Sporting Code.

10.6.3. Frequency and Number. Three Blériot Medals may be awarded annually, one each for speed, altitude and distance.

10.6.4. Nomination and Approval Process. Award is automatic (See 9.1.5.)

10.7. THE FAI AIR SPORT MEDAL

10.7.1. History. The FAI Air Sport Medal was established by FAI Council in 1991, the 100th anniversary of Lilienthal's first flights.

10.7.2. Eligibility. The Medal may be awarded to individuals or groups for outstanding services in connection with air sport activities, e.g. for work in FAI Commissions, for organising World and Continental Championships, for training and educating new pilots, parachutists or aeromodellers, and for promoting aviation in general, especially with regard to young people.

10.7.3. Frequency and Number. Any number may be awarded. Numbered certificates will be provided by the FAI Secretariat.

10.7.4. Nomination and Approval. Applications for award of the FAI Air Sport Medal may be made at any time by FAI Members and FAI Commissions on a uniform application form obtainable from the FAI Secretariat. Each application shall be accompanied by a payment to cover the costs of the medal of an amount fixed from time to time.

10.7.4.1. Applications shall be subject to the approval of the FAI President or Secretary General. The Air Sport Medal may be presented on any appropriate FAI or national occasion.

10.8. THE SABIHA GÖKCEN MEDAL

10.8.1. History. The Sabiha Gökcen Medal was created in 2002, upon a proposal from Turk Hava Kurumu, and is supplied by the Turkish FAI Member. Sabiha Gökcen, winner of the FAI Gold Air Medal, was Turkey's first woman pilot and in 1937 became the world's first female military pilot. She was an inspiration to women pilots.

10.8.2. Eligibility. The Medal is reserved for the woman who performs the most outstanding achievement in any air sport in the previous year.

10.8.3 Frequency and Number. Only one Gökcen Medal may be awarded annually.

10.8.4. Nomination and Approval Process. Procedures for nomination and approval shall be as laid down in Chapter 9.

10.9. THE FAI SILVER MEDAL

10.9.1. History. This Medal was established by the FAI in 2006.

10.9.2. Eligibility. The Medal is reserved for persons who have occupied high office in FAI or in an aeronautical organisation in one of its member countries, and in the discharge of their duties have shown exceptional powers of leadership and influence, to the benefit of the whole international air sport community.

10.9.3. Frequency and Number. Only one Silver Medal may be awarded annually.

10.9.4. Nomination and Approval Process. Procedures for nomination and approval shall be as laid down in Chapter 9. Proposals may cover any period of time up to 31st of December of the preceding year.

10.10. THE NILE GOLD MEDAL

10.10.1. History. This Medal was established in 1972. It is donated annually by the Aero Club of Egypt to the FAI.

10.10.2. Eligibility. This medal may be awarded to a person, group of persons or organization to reward distinguished work in the field of aviation and space education, particularly during the year preceding its award.

10.10.3. Frequency and Number. Only one Nile Gold Medal may be awarded annually.

10.10.4. Nomination and Approval Process. Procedures for nomination and approval shall be as described in Chapter 9. Awarding of the medal is subject to approval by the Education Expert Group.

DIPLOMAS

10.11. THE DIPLOMA FOR OUTSTANDING AIRMANSHIP

10.11.1. History. This Diploma was established by the FAI in 1985.

10.11.2. Eligibility. It shall be awarded to a person or a group of persons for a feat of outstanding airmanship in sub-orbital flight during one of the previous two years which resulted in the saving of life of others or was carried out with that objective.

10.11.2.1. A pilot or crew of an aircraft engaged on a routine search and/or rescue mission shall not be eligible.

10.11.3. Frequency and Number. A maximum of two Diplomas may be awarded each year.

10.11.4. Nomination and Approval. Procedures shall be as described in Chapter 9.

11.12. THE PAUL TISSANDIER DIPLOMA

10.12.1. History. This Diploma, established by the FAI in 1952, is named after Mr. Paul Tissandier, Secretary General of FAI from 1919 to 1945.

10.12.2. Eligibility. It may be awarded to those who have served the cause of aviation in general and sporting aviation in particular, by their work, initiative, devotion or in other ways.

10.12.3. Frequency and Number. Each year, each FAI Member may submit the names of 1, 2 or 3 candidates, according to their Class of Membership, as follows

Associate Members ..... One diploma
Active Members
Classes 8 to 10 ..... One diploma
Classes 5 to 7 ..... Two diplomas
Classes 1 to 4 ..... Three diplomas

10.12.4. Nomination and Approval. Procedures shall be as described in Chapter 9.

10.13. PAST PRESIDENTS DIPLOMA

This Diploma was created in 1973. It is awarded to Past Presidents of the FAI in recognition of their services to FAI. The Diploma is accompanied by a distinguished lapel decoration (see By-Law 8.4).

10.14. THE FAI GROUP DIPLOMA OF HONOUR

10.14.1. History. This Diploma was established in 1965 by the FAI as the “THE FAI HONORARY GROUP DIPLOMA”. In 2010 the FAI General Conference decided to rename this Diploma “THE FAI GROUP DIPLOMA OF HONOUR”.

10.14.2. Eligibility. An FAI Group Diploma of Honour may be awarded to a group (design offices, scientific bodies, aeronautical publications, etc.) that has contributed significantly to the progress of Aeronautics or Astronautics during the previous year or years.

10.14.3. Frequency and Number. Each year, an FAI Member may submit the names of two candidate groups, one for Aeronautics and one for Astronautics.

10.14.4. Nomination and Approval. Procedures shall be as described in Chapter 9.